

GENERAL INFORMATION

Congress Date

Sunday, August 16 through Saturday, August 22, 2015

Congress Venue

PACIFICO YOKOHAMA, Conference Center

Address: 1-1-1 Minato Mirai, Nishi-ku, Yokohama 220-0012, Japan

Transportation Guide: TEL +81-(0)45-221-2166

Information: TEL +81-(0)45-221-2155

<http://www.pacifico.co.jp/english/>

On-site Registration

The registration & information desk is located on the 2nd floor of Pacifico Yokohama Conference Center.

Registration hours are as follows:

Monday, August 17	12:00 – 19:00
Tuesday, August 18 through Friday, August 21	8:00 – 18:00
Saturday, August 22	8:00 – 11:00

Name Badge and Tickets

A name badge is issued upon registration. The badge should be worn throughout the congress.

The badge serves as an admission pass to all technical sessions and the cultural events included in the registration fee.

For accompanying persons, all relevant information, name badges, tickets, etc. are available at the registration & information desk.

Technical Visit Desk

The technical visit desk is open in the registration area on Monday, August 17 through Wednesday, August 19. For detailed information and application for Technical Visits, please contact at the technical visit desk.

City Information Desk

The information of Yokohama sightseeing is available at the city information desk in the registration area throughout the congress.

Internet Access & Self-Business Center

Free wireless Internet access is available in the foyer of the congress area. Network name: FREE-PACIFICO. Password: not required. Self-Business Center will open from 9:00 to 18:00 at 1st floor of Pacifico Yokohama Conference Center. The center provides a variety of on-site services such as copying machines, FAX machines and printing for a price.

Exhibition

The exhibition of leading edge companies and institution is located in Room 302 on the 3rd floor of Pacifico Yokohama Conference Center. Opening hours are as follows:

Tuesday, August 18	13:00 – 17:00
Wednesday, August 19 through Friday, August 21	9:00 – 17:00

Coffee & Lunch on Tuesday, August 18

Drink service will be available in front of Main Hall just after Opening Session.

Lunch, which is included in the registration fee, consists of a lunch box and will be served in the Foyer between 12:20 – 13:30 on Tuesday, August 18.

Coffee Break

Coffee will be served in the Exhibition Room and the poster session room of the 3rd floor and the 4th floor foyer of Pacifico Yokohama Conference Center during the following time.

Tuesday, August 18	15:10 – 15:30
Wednesday, August 19 through Friday, August 21	10:10 – 10:20 / 15:10 – 15:30
Saturday, August 22	10:10 – 10:20

Dress Code

Attire during the entire congress is business casual.

Asking for Help

Should you have any questions, don't hesitate to come to the registration & information desk or turn to the congress assistants.

Liability

Neither the organizers of congress nor Pacifico Yokohama Conference Center will assume any responsibility for damage or injury to persons or property during the congress. The registration fee does not include any insurance for participants. It is recommended that all participants make their own arrangements with respect to health and travel insurance.

First Aid Telephone Numbers

119: Fire or Ambulance

110: Police

Smoking Policy

Smoking is banned at Pacifico Yokohama except in designated smoking spaces. Smoking spaces are available at: Conference Center 1F, 3F, 5F and Annex Hall

Parking

Parking spaces are available at Pacifico Yokohama, however, the parking fees are not included in the registration fee. Expenses for the parking space must be covered separately by the participants.

Practical Information

Currency Exchange

Only Japanese yen (JPY) is acceptable at regular stores and restaurants. Certain foreign currencies may be accepted at a limited number of hotels, restaurants and souvenir shops. You can buy yen at foreign exchange banks and other authorized money exchangers on presentation of your passport.

Travelers Checks and Credit Cards

Travelers checks are accepted only by leading banks and major hotels in principal cities, and the use of travelers checks in Japan is not as popular as in some other countries. VISA, MasterCard, Diners Club, and American Express are widely accepted at hotels, department stores, shops, restaurants and nightclubs.

Tipping

In Japan, tips are not necessary anywhere, even at hotels and restaurants.

Electricity

Electric voltage is uniformly 100 volts, AC, throughout Japan, but with two different cycles: 50 in Eastern Japan*, and 60 in Western Japan**. Leading hotels in major cities have two outlets of 100 and 220 volts but their sockets usually accept a two-leg plug only.

*Eastern Japan: Tokyo, Yokohama, Tohoku, Hokkaido

**Western Japan: Nagoya, Osaka, Kyoto, Hiroshima, Shikoku, Kyushu